



## START YOUR CAREER WITH CLEARVIEW CO-OP!

### Who Are We:

We've been a part of southeastern Manitoba for over 90 years, growing alongside the communities we serve. Through the years we have proven our commitment to our members by making their priorities our priorities.

We proudly showcase Manitoba and Canadian-made products, ensuring local producers and businesses thrive. We also give back by supporting community organizations and, most importantly, returning profits to our members through profit sharing.

Join us and be part of something bigger—something connected to your community. This role can be just the start of your career, with plenty of opportunities to grow within Clearview Co-op.

### The Opportunity:

Clearview Co-op is hiring a **Store Manager** to lead our location in South Junction, Manitoba, to deliver exceptional service to our members and customers. Located approximately one hour south of Steinbach, this unique business unit includes self-serve fuel, a convenience store featuring hot food offerings, and an on-site motel.

Due to the location, room and board accommodations may be available for the successful candidate.

### What You Would Do:

You will be responsible for the day-to-day execution of tasks, as well as achieving established objectives in terms of brand, service levels, quality, and timeliness of delivery. Some main duties of the job include:

- Live our brand, "*You're at Home Here*" by presenting a collaborative, and professional image of the organization to all customers, visitors, suppliers, and team members.
- Exemplify our company values: *People, Integrity, Excellence, and Responsibility*.
- Provide effective leadership to a small group of employees, and ensure all Health, Safety and Asset Protection regulations and standards are adhered to.
- Achieve budgeted goals related to sales, margin, expenses, and inventory.
- Maintain adequate stock through efficient inventory management and present product in a way that adheres to image standards.
- Responsible for the overall staffing and motivation of the team.
- Ensure adequate staffing levels are sustained.
- Ensure effective training in customer service, product knowledge, inventory control and merchandising.
- Ensure proper management of assets and adherence to schedules.



## Total Rewards:

Our full-time positions will be able to take advantage of:

- Competitive salary
- Time-off benefits, including paid vacation and sick days
- Comprehensive benefits package including dental plan, extended health care, group life insurance and long-term disability insurance
- Pension plan with matching employer contribution
- Opportunities for career growth through education assistance, scholarship programs and continuous learning
- Employee and Family Assistance Program

## About You:

- You have 3 - 5 years experience in a retail environment, and 2+ years of leadership/supervisory experience.
- You have a passion for great customer service.
- You are an exceptional team player and can build great working relationships with a variety of teams.
- You are honest and trustworthy, are results-oriented and strive to be the best.
- You are able and willing to complete the required certifications for the position.
- You are able and willing to flex your hours to be present and work with staff to ensure appropriate performance management standards are established.
- You believe in building relationships and collaborating to deliver solutions that matter most, and you recognize the value that different perspectives bring to meet shared objectives.
- You are available and willing to work flexible shifts in support of our retail business.

At Co-op, we embrace diversity and inclusion, and we're working to create a workplace that is as diverse as the communities we serve. We provide reasonable accommodation to qualified applicants during the interview and employment process. An acceptable criminal record check will be required, if chosen for the position.

To apply, please send your resume and cover letter by **October 2, 2026** through one of the following:

- **Email:** [hr@clearview.crs](mailto:hr@clearview.crs)
- **Online:** Visit our careers page at [www.clearviewco-opcareers.ca](http://www.clearviewco-opcareers.ca)
- **In-person:** Drop off your application at PR 310 & 12 SE, South Junction

**We appreciate the interest of all candidates; however, only those selected to proceed in the recruitment process will be contacted.**