

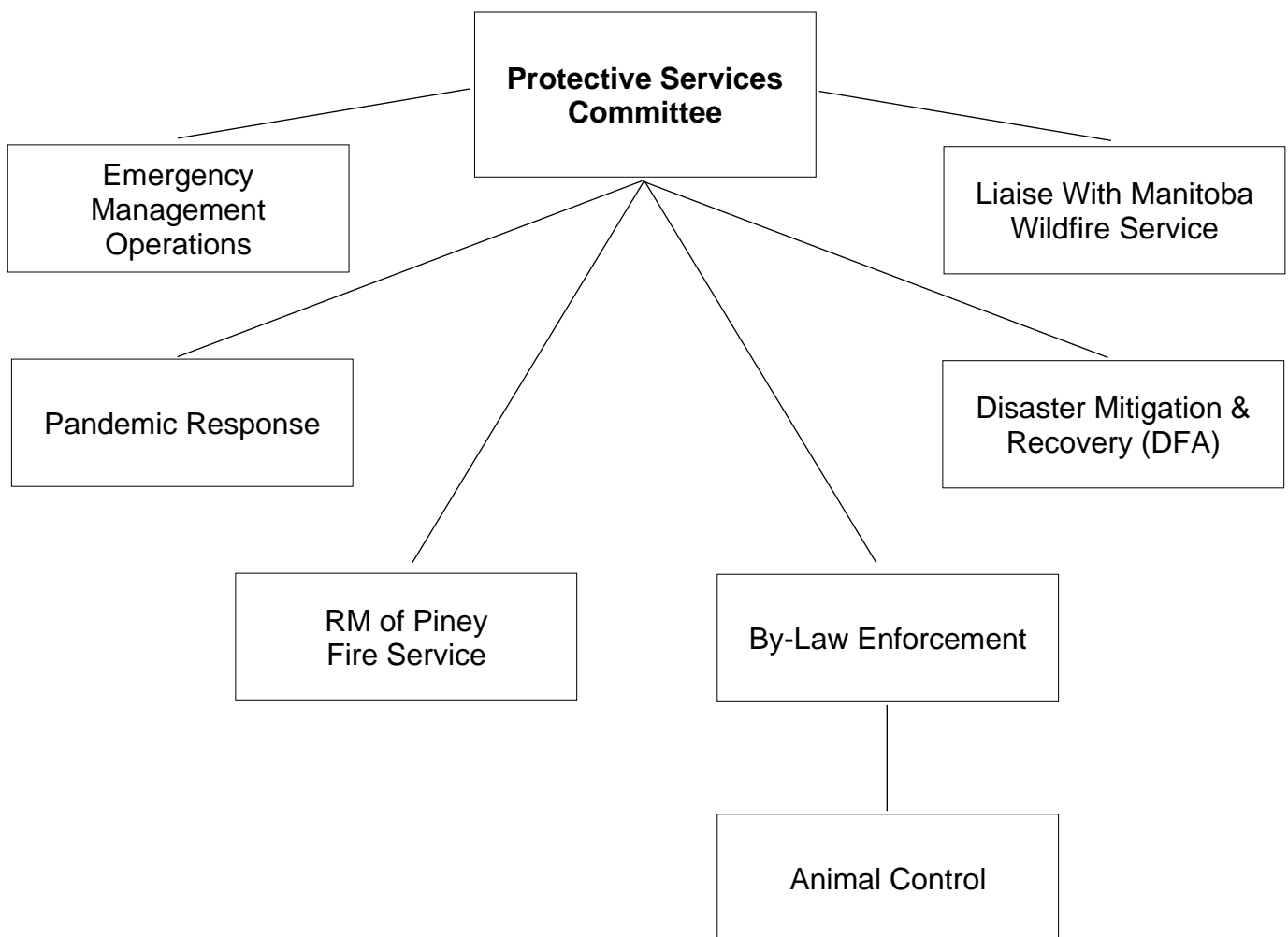
PROTECTIVE SERVICES COMMITTEE TERMS OF REFERENCE

The Protective Services Committee (PSC) is appointed by Council to assist and guide fire prevention, response services, and emergency management operations provided by the RM of Piney. The PSC Committee shall provide oversight in the betterment of fire protection, emergency response services, and by-law enforcement within the RM of Piney.

1. The Committee shall have the authority to:
 - a. review and recommend capital budgets;
 - b. hiring (only for those who don't have a clear criminal record check);
 - c. discipline, and terminate emergency operations and/or fire service staff;
 - d. create job descriptions for emergency operations and fire service staff;
 - e. support emergency management operations;
 - f. form committees and assign functions to them;
 - g. resolve personnel disputes after chain of command and referred to PSC;
 - h. make general and specific recommendations regarding all aspects of the operation for consideration of Council;
 - i. request a meeting with Council;
 - j. support disaster mitigation and recovery;
 - k. represent the RM at Wildfire meetings;
 - l. support by-law enforcement efforts; and
 - m. take any other action it considers necessary in order to carry out its responsibilities.
2. The Committee shall submit a monthly report to Council at each Committee of the Whole meeting.
3. When requested by a party, the Committee must direct the Administrator to attend a Council meeting to provide information and answer questions.
4. A Committee member shall attend Community meetings to represent the Protective Services Committee.

5. A committee member is entitled to information, including financial records, upon reasonable request and within a reasonable period of time.
6. Committee members who are members of a Council shall be entitled to the compensation and expenses provided for on attendance of Council business, paid directly to them by the municipality.
7. PSC meeting attendees who are not members of a Council are entitled to compensation and expenses in the discretion of the Committee.

PSC Overview Chart



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