

RURAL MUNICIPALITY OF PINEY JOB DESCRIPTION

Volunteer Fire Fighter

POSITION SUMMARY: The Volunteer Fire Fighter serves the community by responding to a wide variety of situations, ranging from emergencies that immediately threaten life or property to routine ratepayer requests for information or assistance. They perform within the scope of the by-laws, policies and procedures of the RM of Piney and they perform duties in the following general categories: fire suppression, emergency medical aid or rescue, hazardous material responses, training, and public education.

Reports to: District Chief

DUTIES:

1. Qualifications

- a. A person qualified to be a member of the Department for fire fighting shall be:
 - i) 18 years of age;
 - ii) pass such aptitude and other tests as may be required;
 - iii) is physically capable of performing the duties and produces a medical certificate to that effect if requested;
 - iv) is a resident and/or ratepayer of The R.M. of Piney

A person approved as a member of the Departments for fire fighting duties shall take such training and examinations as may be required by the District Chief.

During the probation period, the member must complete ICS 100, achieve a Class 4 driver's license and attend a minimum of 75% of all regular training;

If a probationary member approved for the fire fighting duties fails any such examinations, the DC may recommend to the CAO that he/she be dismissed. At the discretion of the DC, a probationary member may be approved to re-write examinations.

All members shall sign an Oath of Confidentiality, along with an Abuse Policy, as required by the RM of Piney.

Any new member joining the RM of Piney Fire Service must complete both, federal and provincial TD1 forms (including Social Insurance Number and date of birth), along with providing the required direct deposit details to the District Fire Chief before they can be considered an active member.

All members must approve and provide the necessary information to secure a Driver's Abstract.

All new recruits shall pass a Criminal Record and Vulnerable Sector Check. The cost of the security checks shall be reimbursed by the municipality if the check yields no concerns.

All members shall exercise safety procedures at all Department activities in accordance with the Workplace Safety and Health Act.

2. Other Related Duties

- a. Other related duties as assigned by Council or Chief Administrative Officer

SPECIFICATIONS:

Education, Knowledge and Experience

- Class 5 or better Driver's License

Responsibilities

The incumbent shall ensure that their duties are carried out in an effective, efficient and safe manner in relation to themselves and fellow fire fighters.

Comprehension, Judgment and Confidentiality

The incumbent must possess an understanding of and work within the policies of the Municipality. The incumbent will exercise a reasonable degree of independent judgment in the course of carrying out the duties of the position and will keep all proceedings in the Departments in confidence.

Confidentiality is paramount; no information ascertained be discussed outside of the Department except for work purposes.

Working Conditions

12 Month Probation (may be extended by District Chief)

Volunteer Position

Remuneration:

Remuneration as per Policy.

DRAFT:	February 2022
Adopted:	March 8 th , 2022
Amended:	November 24 th , 2022
Amended:	August 15 th , 2023