

# THE RURAL MUNICIPALITY OF PINEY

## “Convention Attendance Policy”

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**Subject:** Councillor Convention Attendance

**Effective Date:** November 25, 2022

**Replaces Policy:** NEW

**Resolution No.:** 305      **Resolution Date:** November 24, 2022

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### A. **POLICY STATEMENT:**

It is hereby recognized that members of council should be as informed as possible in order to enhance their ability to meet this obligation. Attendance at conferences offers an opportunity for members of Council to enhance their understanding of municipal issues and possible solutions. It is further recognized that the costs associated with attendance must be considered conjunction with the Municipality’s commitment to fiscal responsibility. The Council for the Rural Municipality of Piney therefore deems it appropriate to establish in policy the approved Councillor Convention attendance.

### B. **POLICY:**

#### **Attendance Approval:**

1. All members of Council are hereby approved to attend the Association of Manitoba Municipalities spring and fall convention each year during their term of office;
2. All members of Council are hereby approved to attend two (2) Federation of Canadian Municipalities (FCM) Annual Conventions during each term of office. Each member of Council wishing to attend the FCM annual convention shall notify the Chief Administrative Officer no later than March 15th of the Calendar year in which the conference will be held;
3. Without limiting the authorizations contained in sections 1 and 2 above, Councillors may be authorized to attend additional Conventions or Conferences by Council resolution;

**Reimbursement of Expenses and Travel Arrangements:**

4. Travel arrangements for attendance at all Municipality approved conferences or conventions shall be coordinated through administration for the purposes of ensuring fiscally responsible bookings;
5. Councillors attending approved conferences and/or conventions shall be reimbursed expenses in accordance with the Rural Municipality of Piney Policy in effect at the time of travel;

**Annual Budgeting:**

6. The Chief Administrative Officer shall ensure that the Rural Municipality of Piney annual budget provides sufficient funds to cover expenses related to the approvals contained in this policy;

This policy will enhance the elected official's ability to implement these elements by providing both educational opportunities and collaboration with other municipalities and senior levels of government through the work of the AMM and FCM.