

THE RURAL MUNICIPALITY OF PINEY

“Wastewater Disposal Access Policy”

Subject: Wastewater Disposal Access Policy

Effective Date: January 15, 2020

Replaces Policy: November 12th, 2019

Resolution No.: 09/2020

Resolution Date: January 14, 2020

PURPOSE

The purpose of this policy is to ensure that all operators disposing of wastewater to the RM of Piney Wastewater Treatment Lagoon located at NE 25-2-11 EPM are licensed and are disposing of wastewater in accordance with this policy.

1.0 POLICY STATEMENT

The Chief Administrative Officer or designate shall be responsible for establishing procedures for the disposal of wastewater which shall not be limited to the terms and conditions as outlined within the license for the lagoon as set by the Province of Manitoba.

2.0 ONLY WASTE ORIGINATING WITHIN THE RM OF PINEY

Only waste originating within the RM of Piney or Moose Lake Provincial Park is allowed to be discharged into this facility free of charge. Wastewater originating from outside of the two outlined areas shall be subject to fees. Any violation of this will result in suspension of access for 12 months. The term “access” refers to the company and truck, or trucks associated with that company.

3.0 SEWAGE HAULER REGISTRATION

All sewage haulers must be registered as per the Onsite Wastewater Management Systems Regulation 83/2003 and in good standing with the Province of Manitoba. A copy of the sewage haulers certificate of registration is required on an annual basis.

4.0 MUNICIPAL LAGOON ACCESS AGREEMENT

No person shall discharge, or cause to be discharged any material, including wastewater, from a vehicle into the Municipality’s lagoon without a signed Municipal Lagoon Access Agreement as per Schedule

“A”. A Municipal Lagoon Access Agreement is required for each sewage hauler requiring access to the RM of Piney Wastewater Treatment Lagoon. The agreements shall automatically renew unless the RM of Piney provides 30 days written notice of its intent to change or cancel the agreement or the operator ceases their business or working for the business or if the operator has their agreement suspended or revoked.

5.0 APPLICATION PROCESS

Any Sewage Hauler requiring a Municipal Lagoon Access Agreement shall make the request to the RM of Piney Municipal Office.

6.0 GATE ACCESS KEY

Each sewage hauler shall be provided with a gate access key. Only 1 access key per sewage hauler will be permitted. If the driver needs a replacement key, they will be charged a \$50.00 replacement fee.

Any unauthorized gate access usage will result in suspension of one month for the 1st time offense, 2 months for the 2nd time offense and a 12 month suspension for each subsequent offense. The suspension will apply to the waste hauling business including all drivers for the business with a gate access key.

7.0 SUSPENSION OR REVOCATION OF AGREEMENT

In the event a sewage hauler does not meet the requirements of the Wastewater Disposal Access Policy and/or is no longer in good standing with the Province of Manitoba, the CAO or designate shall have the authority to suspend or revoke the Municipal Lagoon Access Agreement.

8.0 PROHIBIT OR STOP DISPOSAL

The CAO or designate shall have the authority to prohibit, or require the Sewage Hauler to stop the disposal of wastewater into the RM of Piney Wastewater Treatment Lagoon should the CAO or designate feel the wastewater does not meet Federal and/or Provincial regulation or if the RM of Piney Wastewater Treatment Lagoon is at capacity.

9.0 DURATION OF SEPTAGE WASTE DISPOSAL

Septage may only be disposed between June 15th and November 1st of any year.

10.0 EMERGENCY DISCHARGE OF SEPTAGE WASTE DISPOSAL

In the case of an emergency, septage disposal being required outside of the allowed times for septage disposal, the hauler must request permission from the Municipality. The civic address, volume and reason for this disposal would be required at this time.

The Municipality in turn must request permission from the Environment Officer with Manitoba Sustainable Development. Manitoba Sustainable Development may not grant the request.

The approval would only be available Monday to Friday. Therefore haulers are recommended to be signed up with a facility able to handle these emergency cases.

11.0 HOLDING TANK WASTE DISPOSAL

Holding Tank waste is accepted year round.

12.0 DESCRIPTION OF WASTEWATER

The Operator agrees that the RM of Piney Wastewater Treatment Lagoon is to be used only for the purpose of dumping wastewater and such wastewater is subject to any limitations described under Provincial and/or Federal Regulation.

13.0 RECORDING PROCEDURE

The Sewage Hauler shall record all necessary information indicated on form Schedule "B" being the haul record. The Sewage Hauler is required to fill out a separate haul record for each vehicle accessing the lagoon. The Sewage Hauler shall submit the haul record(s) to the Municipal Office on an annual basis by the 15th of January.

Failure to comply within the timelines will result in an immediate suspension of the sewage hauler's lagoon access key(s) until receipt of the Haul Record is received by the Municipal Office.

The Haul records must include:

1. Hauler Name & Address
2. Provincial Registration #
3. Month and Year of report
4. Date
5. Legal or Civic Address of Pump Out
6. Volume Collected
7. Type of Tank (Septic or Holding)
8. Disposal Site
9. Volume deposited at the disposal site

14.0 LAGOON TIPPING FEES/SEWAGE TRUCK DUMPING CHARGE

Haulers will be invoiced annual for any wastewater hauled to the RM of Piney lagoon which originated from outside the RM of Piney and Moose Lake Provincial Park. Payment of the invoice is required within 30 days of the date of the invoice. The charge is \$35.00 per load of wastewater hauled from the location outside of the RM of Piney and Moose Lake Provincial Park. One load is described as being from one septic tank.

Failure to submit payment in the allotted time will result in a suspension of the business owner and any of their drivers access key(s) until receipt of payment is received by the Municipal Office. Furthermore, in the case of a suspension, to be re-activated, each business owner must submit payment for re-activation in the amount of \$50.00 per access key.

Records submitted will be verified with Municipal records. Any discrepancies will be discussed, clarified, and any alterations required would be added or subtracted from future invoices.

15.0 DISCHARGE OF WASTEWATER

The Waste Hauler shall ensure no wastewater is deposited on the existing ground at the RM of Piney Wastewater Treatment Lagoon and all wastewater shall be directed into the chute that is to be used to accommodate the disposal of wastewater.

16.0 PROHIBITED MATERIALS

No person shall discharge or cause to be discharged into the RM of Piney Wastewater Treatment Lagoon any prohibited materials, unless approved in writing by the Environment Officer for Manitoba Sustainable Development and the Rural Municipality of Piney.

Municipal Lagoon Access Agreement
between
the Rural Municipality of Piney
and

This Municipal Lagoon Access Agreement authorizes _____ operating as _____ to utilize the RM of Piney Wastewater Treatment Lagoon located within the Rural Municipality of Piney.

THEREFORE both parties mutually covenant and agree as follows:

1. **THAT** the Operator agrees that the Lagoon access key is to be used only for the purpose of dumping wastewater within the treatment lagoon.
2. **THAT** the Operator agrees they will not allow other individuals or haulers to access the municipal lagoon site with (their) key.
3. **THAT** the Operator agrees to keep gates locked at all times.
4. **THAT** the Operator agrees to provide the Municipality with a copy of their Certificate of Registration with the Province of Manitoba as per the Onsite Wastewater Management systems regulation 83/2003 on an annual basis.
5. **THAT** the Operator agrees they will record date and amount of sewage hauled to the Municipal Lagoon on a log sheet as per Schedule "B" which will be submitted to the Municipality annually.
6. **THAT** the Operator agrees to not discharge septage into the wastewater treatment lagoon between the 1st day of November of any year and the 15th day of June of the following year except in emergency situations.
7. **THAT** the Operator acknowledges that the Municipality retains the right to suspend or revoke the access to the Municipal Lagoon Site.
8. **THAT** the Operator acknowledges the fees the Municipality will charge as set out in the policy.
9. **THAT** by signing this agreement, the Operator agrees to abide by the terms set forth in the Wastewater Disposal Access Policy, and any amendments.

The Parties hereby agree to the terms and conditions of this agreement.

Operator

Date

Reeve

Date

Chief Administrative Officer

Date

For Office Use Only:

Lagoon Access Key ID: _____

Name Associated to Key: _____

Vehicle License No.: _____

Tank Volume: _____

