

**THE RURAL MUNICIPALITY OF PINEY**

**“Large Grant Policy”**

\*\*\*\*\*

**Subject: Large Grants**

**Effective Date: May 13, 2015**

**Replaces Policy: New**

**Resolution No.: 492                      Resolution Date: May 12, 2015**

\*\*\*\*\*

**A. DEFINITION :**

**Eligible Organizations:** An eligible organization must have a charter, mission statement, elected board of directors and independent funds. The organization must own the land on which the proposed improvements will take place in order to qualify for funds. The organization must have long standing merit with the greater interest of the community at large in mind. They must be open for all residents of the RM and provide broad benefit. All eligible organization must have a plan for solvency and disposal of community funded asset whereby the assets remain in the RM.

**B. PURPOSE:**

This policy provides for the framework necessary to establish a Large Grant Policy within the Rural Municipality of Piney. The purpose of the Large Grant is to provide funds for larger capital projects.

**C. EXPECTATIONS:**

The expectations of this policy are for the coordination and development of recreation services and facilities within the Rural Municipality of Piney. The Policy and funds associated with the implementation of this policy are 100% capital development. Results of this policy will be meaningful facility and service improvements that have a broad benefit to all ratepayers of the RM, available to all ratepayers of the RM and for all age ranges, from young to old.

## D. POLICY:

### Funding

The Rural Municipality of Piney will provide funding to the organizations that are approved for a grant under this Policy. The Council will determine how the funds will be dispersed.

The organization must provide a supporting cash contribution of fifteen percent (15%) of the total project cost. The organization must provide a current bank statement to prove that they have the 15% contribution.

### Submission Forms

The Submission Form attached hereto as Schedule “A” must be used by all Organizations when applying for a grant under the Large Grant Policy.

### Program Deadlines

1. Submission of Projects: must be completed by October 31 of each year for the following year’s program.
2. Council Approval: Council to provide a decision by November 30 of the approved projects for the following year.
3. By December 31 of the year in which funds were dispersed, all funds allocated for that year must be expended on the projects proposed, in the manner proposed. Supporting material is to be provided by the organization to the RM of Piney. If a Community Organization fails to provide the necessary supporting documentation to the Municipality, they will not be eligible for future funding.

#### **Supporting Documents required:**

- Receipts for all expenditures

- Photos of the completed project

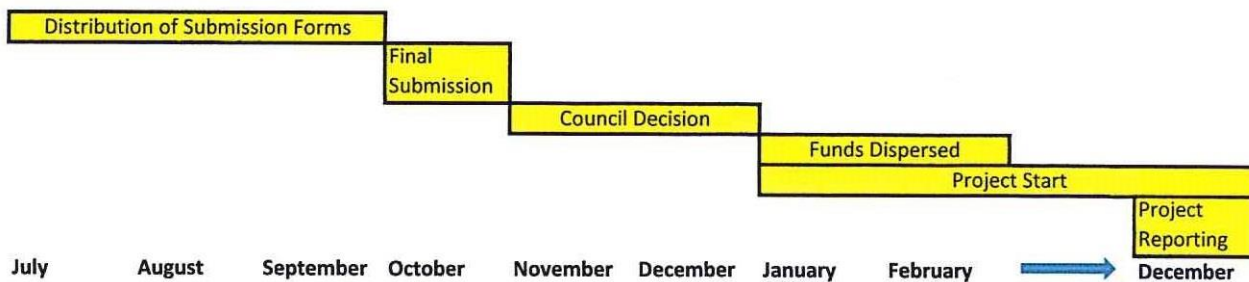


Figure 1: Outline of timelines from application to approval to project completion.

## **Building Permits**

When the construction of structures or renovations to existing structures triggers the need for a Building Permit, a building permit **must** be obtained. Failure to obtain a Building Permit will result in the suspension of future funding.

### **E. LARGE GRANT POLICY CHART**



Large Grant Policy  
Submission Form

Application Year: \_\_\_\_\_

Project Title: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

\_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Project Details

Project Location: \_\_\_\_\_

Project Start Date: \_\_\_\_\_

Anticipated Date of Completion: \_\_\_\_\_

Total Project Cost: \_\_\_\_\_

Community Benefit

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Budget

### Revenue

RM Grant Request: \_\_\_\_\_

Other Government Grants Secured: \_\_\_\_\_

Supporting Cash Contribution (15%) \_\_\_\_\_

**Total Project Revenue:** \_\_\_\_\_

### Expense Detail:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

\_\_\_\_\_:

**Total Project Value** \_\_\_\_\_