

THE RURAL MUNICIPALITY OF PINEY

“Flower or Gift Policy”

Subject: **Flower or Gift**

Effective Date: **December 10, 2014**

Replaces Policy: **New**

Resolution No.: **316** **Resolution Date:** **December 9, 2014**

PURPOSE

The purpose of this policy is to:

1. Ensure that consideration be given to Municipal Employees and Member of Council in times of bereavement, illness or special recognition.

RESPONSIBILITIES

Chief Administrative Officer

- to ensure that this policy is upheld by:
 - a) delegating responsibility to the Municipal Employees and Members of Council to notify the Accounting Clerk so that the necessary flowers or gift maybe ordered or charitable donation processed.

POLICY

1. Gifts, flowers or charitable donations on behalf of the employee or council member (to charity of choice) shall be provided to the following in the event of illness or special recognition:
 - a) Municipal Employees and Members of Council.

2. Flowers or charitable donations on behalf of the employee or council member (to charity of choice) shall be provided to Municipal Employees and Members of Council in the event of death of the following:
 - a) Spouse, child, parent, brother, sister, common-law spouse of Municipal Employees and Members of Council.
3. Flowers or charitable donations (to charity of choice) in the event of death of a Municipal Employee or Member of Council shall be provided on behalf of their family.
4. Price range shall be to a maximum of \$80.00 not including applicable taxes.