

**THE RURAL MUNICIPALITY OF PINEY**

**“Cultural and Community Identity Policy”**

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**Subject: Cultural and Community Identity**

**Effective Date: May 13, 2015**

**Replaces Policy: New**

**Resolution No.: 490                      Resolution Date: May 12, 2015**

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**A. DEFINITION :**

**Eligible Organizations:** An eligible organization must have a charter, mission statement, elected board of directors and independent funds. The organization must have long standing merit with the greater interest of the community at large in mind. They must be open for all residents of the RM and provide broad benefit. All eligible organization must have a plan for solvency and disposal of community funded asset whereby the assets remain in the RM.

**B. PURPOSE:**

This policy provides for the framework necessary to establish a Cultural & Community Identity Grant within the Rural Municipality of Piney. The purpose of the Cultural & Community Identity Grant is to provide funds for museums or other cultural, historical or community identity projects..

**C. EXPECTATIONS:**

The expectations of this policy are for the coordination and development of cultural and community identity projects within the Rural Municipality of Piney. The Policy and funds associated with the implementation of this policy are 100% capital development. Results of this policy will be meaningful cultural and community identity capital improvements that have a broad benefit to all ratepayers of the RM, available to all ratepayers of the RM.

## **D. POLICY:**

### **Funding**

The Rural Municipality of Piney will provide funding to the organizations that are approved for a grant under this Policy. The Council will determine how the funds will be dispersed.

The Community Organizations must provide a supporting cash contribution of 15% of the total cost of the project.

### **Eligible Projects**

The grant is for capital expenditures, not for operating costs or the cost of putting on an event.

Eligible projects may include, but not be limited to the following:

- Christmas lights
- Community beautification
- Museums
- Community signage or billboards that highlight the community
- Art Centres
- Communities in Bloom Projects
- Cultural or community improvement projects

### **Submission Forms**

The Submission Form attached hereto as Schedule “A” must be used by all Organizations when applying for a grant under the Cultural and Community Identity Policy.

### **Program Deadlines**

1. Submission of Projects: must be completed by October 31 of each year for the following year’s program.
2. Council Approval: Council to provide a decision by November 30 of the approved projects for the following year.
3. By December 31 of the year in which funds were dispersed, all funds allocated for that year must be expended on the projects proposed, in the manner proposed. Supporting material is to be provided by the organization to the RM of Piney. If a Community Organization fails to provide the necessary supporting documentation to the Municipality, they will not be eligible for future funding.

**Supporting Documents required:**

- Receipts for all expenditures

- Photos of the completed project

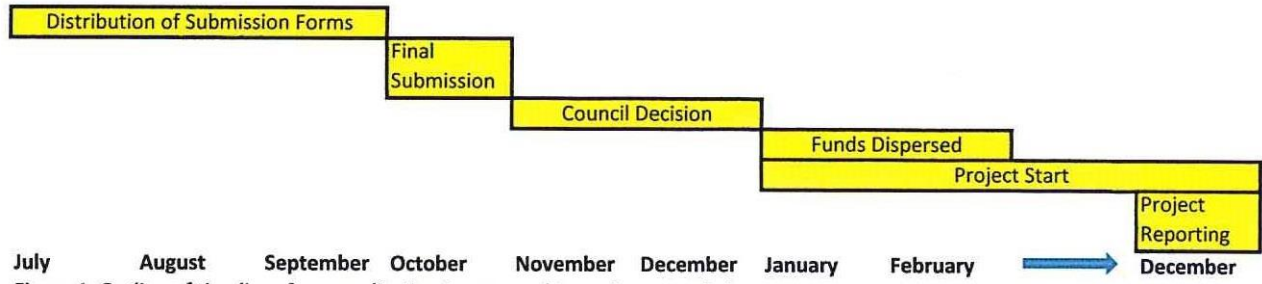


Figure 1: Outline of timelines from application to approval to project completion.

**Building Permits**

When the construction of structures or renovations to existing structures triggers the need for a Building Permit, a building permit **must** be obtained. Failure to obtain a Building Permit will result in the suspension of future funding.

**E. CULTURAL AND COMMUNITY IDENTITY POLICY CHART**



**Cultural and Community Identity Policy  
Submission Form**

Application Year: \_\_\_\_\_

Project Title: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

\_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**Project Details**

Project Location: \_\_\_\_\_

Project Start Date: \_\_\_\_\_

Anticipated Date of Completion: \_\_\_\_\_

Total Project Cost: \_\_\_\_\_

**Community Benefit**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Budget

### Revenue

RM Grant Request: \_\_\_\_\_

Other Government Grants Secured: \_\_\_\_\_

Supporting Cash Contribution (15%) \_\_\_\_\_

**Total Project Revenue:** \_\_\_\_\_

### Expense Detail:

\_\_\_\_\_: \_\_\_\_\_

\_\_\_\_\_: \_\_\_\_\_

\_\_\_\_\_: \_\_\_\_\_

\_\_\_\_\_: \_\_\_\_\_

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\_\_\_\_\_: \_\_\_\_\_

\_\_\_\_\_: \_\_\_\_\_

**Total Project Value** \_\_\_\_\_