

APPLICATION FOR STRUCTURE, ACCESS, ADVERTISING SIGNS AND/OR TREE PLANTING, WITHIN A CONTROLLED AREA ADJACENT TO PROVINCIAL ROADS

## INSTRUCTION SHEET

### 1. Application Fee

A fee of \$50.00 must be submitted with this application. Please make cheque payable to:  
MINISTER OF FINANCE OF MANITOBA.

### 2. Application for Structures (above or below ground) or an Addition to Existing Structure(s) adjacent to a provincial road shall include a diagram, sketch or map indicating:

- Proposed location(s)
- Size
- Setback from highway right of way (property line)
- All existing structures (if applicable) within the applicant's property

### 3. Application for Construction, Relocation or Modification of an Access Driveway onto a provincial road shall include a diagram, sketch or map indicating:

- Distance from nearest access driveway
- Length and width (width of desired top surface)
- Proposed location
- Distance from right-of-way (property line) (if applicable)
- All existing accesses (if applicable) within the applicant's property

### 4. Application for the Erection of an Advertising/Commercial Sign shall include a diagram, sketch or map indicating:

- Proposed location
- Distance from right-of-way (property line)
- Size of sign
- Design of sign displaying the contents, etc.
- All existing signs, accesses and structures including setback

### 5. Application for Tree Plantings adjacent to a provincial road shall include a diagram, sketch or map indicating:

- Proposed location and type of trees
  - o Manitoba infrastructure and Transportation requires that trees be setback
    - a minimum of 3.0 metres for deciduous trees and
    - a minimum of 5.0 metres for coniferous trees
- Setback from highway right of way (property line)
- All existing plantings (if applicable) within the controlled area

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## NOTE

- **ALL APPLICATIONS MUST HAVE REGISTERED LANDOWNER'S SIGNATURE**
- If Subdivision is involved, an Approved or Tentative Approval must be submitted with this application.
- Land Title Certificate or a copy thereof must accompany this application.
- Survey Certificate, or a copy thereof, (if available) should accompany this application.
- Application will not be processed until ALL information is submitted.
- Landowner must sign application or a letter indicating the landowner is aware of this application and agrees to this submission is to be attached.