

THE RURAL MUNICIPALITY OF PINEY

“Building Permit Site Plan Policy”

Subject: Site Plans

Effective Date: December 9th, 2015

Replaces Policy: New

Resolution No.: 743 **Resolution Date:** December 8th, 2015

A. PURPOSE:

This Policy is to ensure that the building site plans provided by the applicant for a building permit application are consistent, precise and clear to ensure faster approval in a building permit application.

B. POLICY:

The following requirements to be included on a site plan are intended to provide the Municipality with solid understanding of your project.

Your site plan must include the following:

1. Show North direction
2. Be drawn to scale
3. Be drawn on a page either 8.5” x 11” or 11” x 17” paper. The details MUST be legible. Use a larger format if details are not easily readable on 8.5” x 11” paper.

4. Show the dimensions and boundaries of your entire parcel.
5. Include the location, dimensions and use of right-of-ways as well as any other structures on your parcel.
6. Show the distances between existing and proposed structures and all property lines and right-of-ways.
7. Include the location of all utilities, labeled existing or proposed, including septic tanks and leach field, water, power, gas and phone/cable.
8. Show streams, culverts, and drainage ways and other distinguishing land features.

Please note:

For first structures on a parcel, it is very important that you show the exact driveway location.