

Building Permit Application Requirements

When applying for a Part 9 Building or Plumbing Permit, the *Piney Stuartburn Weed and Building Control District Board* requires the following items:

1. **Site Plan** – showing location of proposed building to property lines and pertinent adjacent structures;
2. **One Complete Set – of Building Plans, including but not limited to;**
 - a) Building Elevations
 - b) Foundation Plan
 - c) Floor Plans
 - d) Section Plans
 - e) Details including construction notes & specifications
 - f) Schedules for doors & windows
 - g) Ventilation Plan including calculations
 - h) Shop Drawings as applicable
 - i) Identification of principal source of heat
 - j) Preferred drawings to be included, but not mandatory are: floor joist layout, electrical, plumbing, and heating layouts
3. The plans must be drawn in compliance with the requirements of the Manitoba Building Code, all other applicable codes in the Province of Manitoba and Bylaw or Policy requirements of Piney and Stuartburn;
4. **A professional Engineer's seal, signature and current date must be affixed on the following plans:**
 - a) Preserved Wood Foundation designs, site inspections and written certification of construction acceptance;
 - b) Cast in place concrete foundations walls over 12 meters in length (39'-4"), and designs not falling within the scope of Section 9.15.2.5 of the Manitoba Building Code;
 - c) Pilings and grade beams not falling within the scope of Section 9.15.2.5 of the Manitoba Building Code;
 - d) Roof systems, if any disputes on design or assembly, at the discretion of the Building Inspector, will require the Builder to supply an Engineer's Report;
 - e) Shop drawings for manufactured Roof Truss Systems, and Truss or I-joist Floor systems;
 - f) All commercial or engineered buildings;
 - g) Log buildings;
 - h) Post, beam and plank construction.

Inspection Requirements

It is the responsibility of the *PERMIT APPLICANT* to call for the following inspections;

1. Zoning / Site Inspection – When property lines and proposed construction lines are staked ready to verify yard requirements
2. Elevation Inspection – Prior to concrete footing being poured, ready to establish lot and dwelling grade. Height will be determined at Building Inspectors discretion
3. Foundation – Prior to pouring concrete and all steel in place
4. Grade Beam and Piles – Prior to pouring and all steel in place
5. Garage Floor - Prior to pouring and all steel in place
6. Back Fill – Water proofing, drain tiles and stone cover in place
7. Framing – When framing is completed and prior to insulating
8. In-ground Plumbing – Underground plumbing complete prior to covering up pipes
9. Basement Radon Seal – Drain pipes installed, base prepped and poly in place
10. Main Floor Plumbing – Prior to insulating
11. Insulation and Vapour Barrier – Insulation installed and poly and sealant application prior to covering walls
12. Final – When all work is complete prior to occupancy (smoke alarms, railings, lighting, stairs, safety, etc.)

Please contact the Building Inspector 24 hours prior to inspection stage or if any discrepancies are found on the blueprints.