

**THE RURAL MUNICIPALITY OF PINEY**

**“Council Chambers Policy”**

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**Subject: Council Chambers use by Organizations**

**Effective Date: January 14, 2015**

**Replaces Policy: New**

**Resolution No.: 352                    Resolution Date: January 13, 2015**

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**PURPOSE**

The purpose of this policy is to outline the requirements for the use of the Council Chambers by organizations other than the Rural Municipality of Piney.

**POLICY STATEMENT**

Organizations may request the use of the Council Chambers based on availability.

**PROCEDURE**

1. The Council Chambers shall be available for use by organizations for purposes of holding meetings provided it is not required by the Rural Municipality of Piney.
  
2. The organizations shall be permitted the use of the Council Chambers free of charge if it meets one of the following criteria:
  - i) be a not for profit organization;
  - ii) provide a recreational or cultural service to the residents of the Rural Municipality of Piney; or
  - iii) has open membership to residents of the Rural Municipality of Piney.
  
3. All other organizations including out of town organizations shall be permitted the use of the Council Chambers at the following rental fees:
  - i) One-half (1/2) day - \$25.00 + G.S.T.
  - ii) Evening \$25.00 + G.S.T.
  - iii) Full day (including evening) \$50.00 + G.S.T.

4. The following shall not be permitted in the Council Chambers:
  - i) Meals other than soup and sandwiches or dainties
  - ii) Smoking
5. Non-Resident Businesses shall not be permitted the use of the Council Chambers to hold business meetings or to solicit customers.
6. The Rural Municipality of Piney has the right to cancel a booking of the Council Chambers at any time if room is required for Municipal purposes.